

# FGCU Faculty Scholarship Excellence Awards 2013-14

## Senior Faculty Scholarship Excellence Award Junior Faculty Scholarship Excellence Award

### Scholarship Excellence Awards

FGCU presents two faculty scholarship excellence awards on an annual basis. These awards include:

- **Senior Faculty Scholarship Excellence Award:** Current in-unit faculty (as defined in the Collective Bargaining Agreement) with at least one Fall and one Spring term of teaching experience at FGCU with the rank of associate or full professor or an equivalent rank are eligible for this award.
- **Junior Faculty Scholarship Excellence Award:** Current in-unit faculty (as defined in the Collective Bargaining Agreement) with at least one Fall and one Spring term of teaching experience at FGCU with the rank of lecturer, Instructor I, II, or III, or assistant professor, or an equivalent rank, are eligible for this award. [Associate Professors with less than 1 full year in rank at the time of application are eligible to apply for Junior Faculty Scholarship Excellence Award.](#)

**Comment [SEC1]:** Scholarly Excellence Committee recommends consideration of possibly splitting Senior Faculty Scholarship Excellence Award into two separate Awards: (1) Senior Faculty Full Professor Scholarship Excellence Award, and (2) Senior Faculty Associate Professor Scholarship Excellence Award. If split into two awards, committee recommends change of criteria to include "Full Professors with at least 1 full year in rank are eligible to apply for Senior Faculty Full Professor Scholarship Excellence Award. Associate Professors as well as Full Professors with less than 1 full year in rank at the time of application are eligible to apply for Senior Faculty Associate Professor Scholarship Excellence Award."

### Award

- Each award recipient receives a cash award.
- Each award recipient receives a reserved parking space for the upcoming academic year.
- Each recipient receives a medallion on a red ribbon signifying scholarship excellence. The Medallion may be worn at commencement and other academic events.
- Each award recipient receives a scholarship excellence certificate.
- Award recipient's names are engraved on a general Scholarship Excellence Award plaque that is placed in the Provost's office. This plaque includes the names of all prior award recipients.
- Each of the award recipients presents at a program on scholarship excellence that is scheduled during the next academic year. This program is open to the campus community. This presentation is the centerpiece of a day that is dedicated to honoring those individuals and celebrating scholarship excellence at FGCU.

### Nomination Process

Scholarship Excellence Award criteria are made available to all faculty at the beginning of the academic year. The Provost's office issues an official call for nominations by the end of the fall semester and a final notification by January 8th. Nominations are submitted to the Provost's office by February 8th.

Nominations must come from individuals with direct knowledge of the nominee's qualifications in scholarship. Self-nominations are not accepted. ~~Previous scholarship award winners are not eligible to receive a scholarship award in the same category for a period of five years.~~

**Comment [SEC2]:** Date inconsistent with dates on page 3. Committee kindly requests Senate to determine dates and make them consistent.

The one-page nomination letter must include:

- How the nominator knows the nominee (relationship between the nominator and nominee).
- How long the nominator has known the nominee.
- How the nominee meets the award criteria.

## Documentation

Candidates for the scholarship award prepare a scholarship portfolio. Scholarship portfolios are submitted to the Provost's office by March 8th. All portfolio materials must be submitted in a uniform 1-inch notebook that is provided by the Provost's office. All documentation needs to be single spaced for consistency. Portfolio materials should be labeled and organized as follows:

**Comment [SEC3]:** Date inconsistent with dates on page 3. Committee kindly requests Senate to determine dates and make them consistent.

- Table of contents
- 2-page maximum overview (itemized list) of scholarship activities over the past calendar year (up until the submission date, i.e. January 2013 until March 2014) providing evidence of quantity, quality and impact of accomplishments.
- ~~Letter of nomination (copy provided by Provost's office)~~
- Reflection of professional growth & development at FGCU ~~over time~~ in area of scholarship (single spaced, ~~3-1~~ pages maximum)
- ~~Description of current scholarship activities over past year (single spaced, 2 pages maximum)~~
- Documentation of scholarship activities (include ~~current~~ samples of all scholarship activities listed in the aforementioned 2-page overview to be evaluated)
- Current vitae
- Letter of nomination (copy provided by Provost's office).
- Three letters of support. Two of these letters must be a peer evaluation of scholarship (one evaluation must be from a scholar outside of the FGCU community).

## Selection Committee

The scholarship excellence awards selection committee convenes in January. Once convened by the Provost's office, the committee will elect a chair from committee membership. ~~The chair of the selection committee does not vote unless there is a tie.~~ A nominee for either of the scholarship excellence award categories is not eligible to participate in the scholarship excellence award selection for that category.

**Comment [SEC4]:** Chair should be a faculty member who has a vote as any other committee member.

Members of the selection committee include:

- Representative from the Provost's Office, non-voting
- One faculty member elected from each college and library
- One previous recipient of ~~senior~~ each scholarship excellence award category
- ~~Chair of the IRB~~

**Comment [SEC5]:** Purpose not clear, committee recommends to replace with former award winner

Faculty representatives are elected for two year terms, with representatives from each College and the Library, the College of Arts & Sciences, Lutgert College of Business, and the College of Education ~~elected in odd-numbered years, representatives from the other units in even-numbered years.~~

## Award Evaluation Criteria

The rubric for evaluation is on a 4-point scale ranging from 0-3, where 0 is not evident or NA, 1 is partially evident (marginal), 2 is evident (acceptable) and 3 is fully evident (exemplary). Evidence of the following criteria is evaluated:

- Demonstrates ~~a self-critical approach~~ ~~refeletion~~ reflection of professional growth & development in scholarship at FGCU
- Demonstrates support of the scholarship mission of ~~FGCU~~ the respective College at FGCU

- Demonstrates mentoring of peers in scholarship (*for Senior Faculty Scholarship Excellence Award only*)

- ~~Demonstrates continuous growth in scholarship over time, with representative amount of scholarship occurring while serving as a faculty member at FGCU~~

- Documents evidence of the ~~stature~~ quantity, quality and impact of the ~~research~~/scholarship activities. Scholarship includes ~~critically reviewed~~ published/accepted peer-reviewed journal papers, conference proceedings, presentations, open-access articles, books, grants, musical compositions, artistic performances, paintings, exhibitions, sculptures and works of performing arts, and/or the development of new technology or software for research or teaching purposes.

- ~~For artistic work, evidence is provided that the nominee's creative work has been critically reviewed for creativity, originality and technique.~~

- ~~For research grants, documents evidence that the nominee has been competitive for such grants and that the work has been completed~~

~~Demonstrates evidence that the nominee has disseminated the knowledge obtained from this scholarship endeavor with colleagues and students through publications, or presentation of papers at professional conferences, or exhibits, or artistic presentations~~

The Selection Committee reserves the right not to give out a Scholarship Excellence Award if nominees fail to satisfy minimal eligibility requirements or if there are fewer than 3 nominees per award category. The Selection Committee has the right to extend the application period in the rare case that there are less than three nominations.

**Comment [SEC6]:** Committee was tied when voting on whether to delete this sentence. Revisit for further discussion.

### Award Announcements

All awards are announced at the **Celebration of Excellence** and are kept confidential until that time.

At the end of each award cycle, the award selection committee should review the nomination, documentation, and award selection process and, if appropriate, present recommendations in writing (with associated recommended revisions to guidelines) to the President of the Faculty Senate, the provost, and the chair of any Faculty Senate ad hoc committee charged with reviewing award processes.

### Key Dates (if a date falls on a weekend, the due date will be the subsequent Monday):

November 4	Provost's office sends out first official call for nominations to faculty, staff, and students
December 16	Provost convenes the Service Excellence Award Selection Committee
January 6	Provost's office sends out final call/reminder for nominations
January 13	Deadline for Teaching Excellence nominations
February 7	Deadline for all other nominations
March 14	Deadline for portfolios
April 25	Celebration of Excellence Awards

**Comment [SEC7]:** Date inconsistent with date on page 1. Committee kindly requests Senate to determine dates and make them consistent.

**Comment [SEC8]:** Date inconsistent with date on page 2. Committee kindly requests Senate to determine dates and make them consistent.